CALL FOR PARTNERS TO TRIAL RESEARCHER TRAINING AND NETWORKING

The Expressions of Interest (EoI) Form will open at midday on Tuesday 31st March 2026, and close at midnight on Friday 1st May 2026.

This document sets out the questions asked in the [Form](#).

Submissions will be via the MS Form only. This document is intended for reference only. If you experience any issues when completing the Form, please contact us at DBAA@exeter.ac.uk for advice. All questions are mandatory.

This is **Stage One** of the application process for trialling DBAA initiatives. After all EoIs have been received they will be reviewed by the DBAA team using the advertised criteria set out in the call overview document on our [website](#).

Successful applicants will then be invited to submit a full proposal as **Stage Two** of the application process. The full proposal will require more detailed information on the proposed activities, including full costings, finance and legal contact details, and EDI considerations. The DBAA team will provide guidance and support for the development of full proposals, which can be submitted on a rolling basis.

Final decisions on whether full proposals are accepted and awarded funding will use criteria similar to those used for the EoI stage, and will be at the discretion of the DBAA team at the University of Exeter.

Privacy Notice

- We will use your details to contact you about your application, and, if awarded funding, for monitoring purposes. We will also use your details to inform you of similar funding calls in future.

- We will store data in line with the University's retention schedule: https://www.exeter.ac.uk/departments/cgr/ig/policy

- Your application data will be held securely on secured network drives (SharePoint) and our Customer Relationship Management (CRM) databases.

- We may publish names and institutions of applicants who are awarded funding on our website.

- You can update your details or request to be taken off our databases by emailing: DBAA@exeter.ac.uk.

QUESTIONS

1. Lead applicant title and name

2. Lead applicant job title

3. Lead applicant email address

4. Institution (to whom funding would be awarded)

5. Please confirm that you have approval from your line manager or Head of Department/Division to make this application:

   (a) [Yes/No]

6. If Yes, please provide their name, job title and email address

7. Please explain how your role and relationships within your university would enable you to broker connections across professional services teams (primarily those supporting innovation, knowledge exchange and researcher development) **and** academic departments/research units. If you are applying on behalf of a research consortium, mission group or other representative organisation, please use this section to explain how your position within your organisation (and its links with universities) would enable you to broker these connections. (Up to 1500 characters)

8. Please select at least one initiative from the list below. Further details on the initiatives available for funding under this call can be found here.

   - Researcher workshop (must be selected if also applying to run any of the other initiatives)
   - Exhibition experience
   - Workplace visit
   - Networking event

9. When do you anticipate running your initiative(s)? Specific dates are not required at this stage, but please bear in mind that all initiatives should be completed before the end of 2026. (Up to 1500 characters)

10. Where do you anticipate running your initiative(s)? Specific locations are not required at this stage, but you should indicate broad geographic areas and/or types of venues. If you are aligning your initiative with a specific external event (e.g. a conference or industry event), please share details of this. (Up to 1500 characters)

11. How will you identify and recruit doctoral and/or early-career researchers to take part in the initiatives? Do you anticipate targeting the initiatives to any specific disciplines or research networks, for example? (Up to 1500 characters)

12. How will you work across teams within your organisation (including innovation, knowledge exchange, and researcher development teams) as well as disciplines (including business schools) to organise and run the initiatives? (Up to 1500 characters)

13. How will you involve organisations outside of academia in your initiatives? Please provide details of how you will draw on existing relationships with specific organisations to make the events a success. (Up to 1500 characters)

14. Please explain who else you anticipate being involved in the organisation and facilitation of the initiative(s). You do not need to provide names at this stage, but we would like to understand the anticipated staffing requirements. (Up to 1500 characters)

15. Please explain how you will consider value for money when planning and running your initiatives, drawing where possible on existing capacity and expertise so that in the future they could be repeated without DBAA funding. (Up to 1500 characters)

16. Is there anything else you would like to add that isn't covered in the previous questions? (Up to 1500 characters)

17. How did you hear about this call? Please tick all that apply.
    - DBAA website:
    - DBAA newsletter:
    - Word of mouth:
    - DBAA social media
    - Email:
    - Other: